



Minutes of the Annual General Meeting 2018

Date : 3 December 2018

Time : 9:20a.m.

Venue : The Cityview, 23 Waterloo Road, Kowloon, Hong Kong

Chairman of AGM : Mr. Tang Chun Keung Teddy

Minutes taken by : Mr. Lo Shiu Ming, Tommy

Number of members present : 97

At the beginning of the meeting, chairman announced that the HKAHSS limited was established on 29 November 2018 and the meeting today was the first general meeting after incorporation. Chairman then greeted and introduced members who were newly appointed principals in 2018-19.

1. Confirmation of Minutes of Last AGM

- The minutes of the Annual General Meeting held on 8 December 2017 was confirmed. Principal Law Chan Fai proposed to adopt the minutes and Principal Yeung Hok Hoi seconded the motion. Approved unanimously.

2. Matters Arising.

- There were no matters arising from the minutes.

3. The Chairman's report

- The Chairman's report was printed and delivered to each member (Appendix 1).
- Mr. Tang Chun Keung, the Acting Chairman, welcomed members and guests to the AGM.
- The Acting Chairman expressed his deepest gratitude to Mr. Wong Wai Yu Michael, the Hon. Executive Secretary and Mrs. Lee Shek Yuk Yu Ruth, the Hon. Resources Adviser for their invaluable professional support and practical assistance to the HKAHSS.
- The Acting Chairman thanked the members for their full support and the comrades in the Executive Committee as well as the various task groups for their hard work and companionship in the previous year.
- Ms. Lee Suet Ying, the Immediate-past Chairman, reported on the activities of the Association for the year 2017-2018. They included the:
 - Education Colloquium and Follow Up Work

- Self Regulated Learning
- Annual Conference
- Continuing Professional Development
- Research and Development
- Collaboration Universities

- The Immediate-past Chairman also reported to members the papers submitted to government bodies, articles on newspapers, newsletters to members, the number of internal meetings and the consultation sessions and meetings with EDB and other parties.
- Principal Cheng Kin Tak proposed to receive and adopt the Chairman's report and Principal Law Chan Fai seconded the motion. Approved unanimously.

4. Honorary Treasurer's Report

- The Financial Statements of the Association for the year 2017-2018 as at 31 October 2018 (Appendix 2) were presented.
- Dr. Lau Yiu Hung, the Hon. Treasurer, specially thanked Mr. Chan King Tat, Principal of Pok Oi Hospital Tang Pui King Memorial College, for serving as our External Auditor in the year 2017-2018.
- The Hon. Treasurer stated that the financial status of the Association was healthy as the Association adopts a very prudent and cautious manner in financial management.
- Adoption of the Financial Statements was proposed by Principal Chim Yin Chu and seconded by Principal Law Chan Fai. Approved unanimously.

5. Appointment of the Hon. Advisors, Hon. Legal Adviser and Auditor

- Mr. Wong Wai Yu was re-appointed as the Honorary Executive Secretary for the Association from 2018-2020. Mrs. Lee Shek Yuk Yu Ruth would continue to serve as the Honorary Resources Advisor for the Association in the year 2018-2019 for her 2-year tenure. Mr. Lau Kar Wah was appointed as the Honorary Legal Adviser for the year 2018-2019. The resolution was carried unanimously.
- Patrick Wong C.P.A. Limited was appointed as the auditor for the year 2018-2019. The resolution was carried unanimously.

6. Election of four members to the Executive Council

- Ms. Pang Wai Lan Helena, the Hon. Secretary, explained the procedure for the election. Due to the expiration of tenure and retirement, there were four outgoing Executive Members: Ms. Lee Suet Ying, Mr. Tang Chun Keung Teddy, Dr. Lau Yiu Hung and Mr. Lo Shiu Ming Tommy.
- There were four nominees when the nominations were closed on November 19.
- The replacements for outgoing Executive Members would be elected from the following

nominees:

Mr. Cheng Lai Lam Joe

Dr. Lau Yiu Hung

Mr. Lo Shiu Ming Tommy

Mr. Tang Chun Keung Teddy

- There were four nominations for four openings, therefore the above nominees were declared elected after members had showed their trust and support by raising up their hands.

7. A.O.B

- There being no other business, the Chairman closed the meeting at 9:55 a.m.

Chairman:

Secretary:

Date: 5th December 2018

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