



Minutes of the Annual General Meeting 2013

Date : 20 November 2013
Time : 9:00 a.m.
Venue : The Cityview, 23 Waterloo Road, Kowloon, Hong Kong

Chairman of AGM : Ms. Lee Suet Ying
Minutes taken by : Ms. Veronica Yau Kit Ying
Number of members present : 158

1. Confirmation of Minutes of Last AGM

- The minutes of the Annual General Meeting (Appendix 1) held on 6 November 2012 was confirmed and adopted without any amendments. (Proposed by Mr. Ho Moon Tim, seconded by Mr. Yim Chi Shing and approved unanimously.)

2. Matters Arising.

- There were no matters arising from the minutes.

3. The Chairman's report

- The Chairman, Ms. Lee Suet Ying, presented her first report of the Association from November 2012 to 19 November 2013 (Appendix 2). She expressed thanks to the full support of all members and further extended her heartfelt gratitude to all the comrades in the Executive Committee.
- The Chairman highlighted the flagship programme of Self-Regulated Learning launched by the Association in the past two years. Trips were organized to schools in Guangzhou and Shandong and a book sharing session was conducted to get a glimpse over the lesson-study practices in Japanese classrooms.
- The Chairman also reported that the year of 2012-2013 was a rewarding one with numerous papers and publications from the Association.
- The Chairman showed her greatest appreciation to our Honorary Adviser Mr. Michael Wong Wai Yu for his professional support and advice on MNE and various education issues.
- The Chairman highlighted to members that the Association is going to celebrate its 50th Anniversary in the year 2014-2015. She invited members to take part in the events to be organized and share the joy together.

- Principal Berthold Chung proposed to receive and adopt the Chairman’s report and Principal Jane Or seconded the motion which was approved unanimously.

4. Honorary Treasurer’s Report

- The Honorary Treasurer, Mr. Teddy Tang, presented the Financial Statements of the Association for 2012-2013 as at 31 October 2013(Appendix 3). He reported that there were 475 members, almost the same number as in the previous year.
- He stated that surpluses from the various trips to Shandong and Guangzhou were used for the printing of “Beyond the Kite, Part II”.
- Mr. Tang expressed that the financial status of the Association was still healthy because school hall was used instead of hotel conference room in the Annual Conference held in June. The Association would adopt a very prudent and cautious manner in financial management, but there might be a need to increase membership fees in the coming years.
- Mr. Tang extended the appreciation to Mr. Chan King Tat, the Honorary Auditor, for auditing the account for the Association.
- Adoption of the Financial Statements was proposed by Mr. Ho Moon Tin, seconded by Mrs. Anissa Chan and approved unanimously.

5. Amendments of the Constitution

- Mrs. Ruth Lee reported that the Executive Committee has recently reviewed the necessity to consider new categories of membership to embrace the increasing diversity in membership types. The proposal had been sent to members with the notice of the Annual General Meeting.
- The new categories were listed as follows:

Category	Eligibility	Subscription mode	Remarks
Full members	All serving Principals	Annual renewal	No change
Associate member	Deputy Heads (Vice-Principals, Assistant Principals, Principal Graduate Masters / Mistresses)	Annual renewal	No change
Life members	Principals who 1. retire after reaching retirement age, or 2. retire before retirement age but have been in the post of Head of a secondary school for 10 or more years	One-off life-long	Newly-added
Honorary members	Life members who are invited by the Executive Committee	One-off life long	Newly-added
Affiliated members	Heads of secondary schools who leave their posts earlier than retirement age and with less than 10 years’ service in the post of Head of a secondary school.	One-off life long	Newly-added

- Members expressed that the changes proposed were in a good direction and yet the task group could further work on the criteria for invitation of Honorary members, the one-off life-long subscription of Life members and the terms and conditions of termination of membership.
- Mrs. Lee thanked the valuable inputs from members and she would bring all these concerns to the task group and Executive Committee for further discussion. The final version would be put forward again in the Annual Conference in June 2014.

6. Appointment of the Hon. Legal Adviser, Hon. Adviser and Hon. Auditor

- Members agreed with gratitude to appoint Mr. Michael Wong Wai Yu as the Honorary Adviser of the Association, Mr. Lau Kar Wah as the Honorary Legal Adviser and Mr. Chan King Tat as the Honorary Auditor for the Association in the year 2013-2014.

7. Election of three members to the Executive Council

- There were four out-going Executive Members: Ms. Lee Suet Ying, Mrs. Ruth Lee Shek Yuk Yu, Mr. Ho Ki To and Dr. Law Chan Fai. Their replacements would be elected from the following nominees:

Mr. Chau Hau Fung

Mrs. Addy Cheung Cheung Wai Yee

Mrs. Ruth Lee Shek Yuk Yu,

Ms. Lee Suet Ying

- There were four nominations for four openings, therefore the above nominees were declared elected after members had expressed their trust and support by raising hands and giving applause to them.

8. The meeting was adjourned at 10:30 a.m. followed by a talk by Miss Anna Wu Hung Yuk, GBS, Non-Official Member of the Executive Council of the Government of the HKSAR on 'Education, as I see it'.

Chairman: _____

Secretary: _____

Date: _____

Date: _____